

Pentwater Township Library
402 Park Street
Pentwater, MI 49449
231 869-8581

RFP for Pentwater Township Library

Seeking Sealed Bids

Sealed Bids are due by Wednesday, June 12 at 12:00 P.M. Noon

Bids will be opened by the Finance Committee on June 12 at 1 P.M. A Prepared report will go to the Library and will be on the Agenda for the Regular Board Meeting on June 18, 2019 @ 5 P.M.

Scope of Project

We are seeking bids for all elements of our project, we are expecting this from a contractor/company that can do the complete project: Install two furnaces, two air conditioning units and one hot water heater and a Humidifier with Humidistat. The project includes removal and replacement of two existing furnaces, two existing air conditioning units and one existing hot water heater and disposed of all old units off-site. All refrigerant must be disposed of per EPA requirements. When units are removed, they must be moved outside and cannot be stacked, stored or accumulate in the library or on library property.

The Contractor will be responsible for obtaining all commercial building permits. An agreed upon schedule for the project for the contractor and the library and must be adhered to for library planning purposes. The project will be done during Library open operations, unless it is unsafe for patrons and staff. We do need adequate time to announce closures or close off sections of the library. All work must be done so the building is functional, clean and can be used immediately after installation.

The building was built in 1996 and is 3,175 sq. ft. The interior was remodeled in the spring of 2017. The library roof was replaced in September of 2018 and the attic had an additional layer of insulation blown in.

2 Furnaces Units

- Remove and dispose of both current furnaces off site
- Furnish and install two 90,00 BTU Natural Gas Furnaces includes cased coils adapted to furnace Plenum
- Adapting to gas, electric, AC line sets, venting, supply and return ductwork and thermostats
- Condensation Lines for AC
- 10-year Commercial warranty for heat exchanger, 1 year for parts and 1 year for labor
- Installed with General Aire Humidifier with Humidistat on return

2 Air Conditioner Units

- Remove and dispose of current units off site and properly dispose of all refrigerant per EPA requirements.
- Furnish and install two Units outside on West side of building, 3 Ton, 13 or 14 or higher SEER

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-Furnish and install all refrigeration and condensate piping, power and control wiring as required.

Hot Water Heater Replacement

-Remove and dispose of current water heater and associated equipment off site.

-Furnish and install a new unit, natural gas 40 gallon water heater.

-Vent in accordance with code and manufacturer's specification.

-Furnish and install and adapted to exiting water lines, Gas and venting, insulation, wiring as required.

Site Restoration

The Contractor shall ensure that all debris generated by the project are removed from the project as needed to allow continued use of the library by Library Staff, not less than daily, or as often deems necessary to maintain safe working conditions in the area. More specifically, all construction debris, dust or any other materials generated during the job shall be removed from the work area before completion.

Disposal of Material

Contractor shall legally dispose of all waste materials generated from the project off site and be compliant with all Local, State and Federal regulations.

Billing/Invoicing

The Pentwater Township Library will pay ½ down + all Permit Fees after the proposal is signed and agreed on. The balance of proposal at completion of project. Any extra costs from changes, alterations or deviation from the project that incur addition costs must be a written order and signed by the Library before completing. The written order will then be paid within seven days.

License and Insurance

Contractor must supply a copy of each Work License and Insurance along with any documents of Training Certificates, during the bidding process.