

Pentwater District Library
Regular Monthly Meeting Minutes
Tuesday, March 17, 2026 5:30 PM
Draft - To Be Approved at the April Board Meeting

Meeting **Called to Order** by Valerie Church-McHugh at 5:30 PM

Roll Call: Present - Elly Bainbridge, Valerie Church-McHugh, Joan LundBorg, Kendra Flynn, Jennifer Gwillim. Absent - Linda VanGills, Amber Jaeb

Public Comment on Regular Meeting Agenda Items (None)

***Motion to approve Meeting Agenda** made by Bainbridge, supported by LundBorg. Motion approved.*

Consent Agenda

The **Consent Agenda** contains all routine items or business on which no disagreement or debate is anticipated. (Upon the request of any board member, an item shall be moved from the consent agenda and placed on the regular agenda under New Business)

***Motion to approve Consent Agenda** as presented, made by Flynn, supported by Bainbridge. Motion Approved.*

A. Minutes:

- a. Board of Trustee meeting February 17, 2026
- b. Special Board of Trustee meeting March 9, 2025

B. Payment of Bills

C. Library Stats: February 2026

Presidents Report - none

Treasurer's Report

February Financial Report

***Motion to approve the Treasurer's Report with Correction** (Third column February 2026 MI-Class value should read \$162,204.59) made by Bainbridge, supported by LundBorg. Motion approved.*

Committee Reports:

Policy

- First Reading of By-Laws and Board Officer Succession Policy

Advocacy/PR and Communications

- Mary will attend Advocacy Day in Lansing to address concerns about potential diversion of penal fines away from Public Libraries.
- Mary revealed the new Pentwater District Library Newsletter and banner.
- Friends of the Pentwater Library meeting scheduled for Monday, March 23rd

Finance - no further report

Personnel - Director Review will be presented at the April meeting. The committee will review Mary's Goals provided in the Board packet.

Building and Grounds - no report

Director's Report Mary highlighted her report provided in the Board Packet (new printer leases, Spring Break programs and Civics Plus compliance system)

Discussions on Continued Business, no action taken:

- Committee Meeting Schedule-updates
- Rebranding Campaign-Updates
- Strategic Plan-Mission, Vision, Values
 - Work Session scheduled for March 23, 2026, immediately following Special Board Meeting
 - Send ideas to Elly by March 20
- Signature Stamp and computer apps

New Business

- Ballot language for August 4, 2026, Election - first reading, no action taken. Special Meeting of the Board scheduled for the purpose of a second reading on Monday, 3/23/2026 at 6:00 PM at the Pentwater Library
- Millage Campaign - no action taken
- *Motion to approve **Final Budget Amendment FY 2025-2026** as presented, by Bainbridge, supported by LundBorg. Roll Call vote: Yes - LundBorg, Bainbridge, Church-McHugh, Flynn, Gwillim. No - none.*

Public Comment (none)

Other Items from Board of Trustees or Director (none)

Adjournment - 7:15 PM

Minutes submitted by: Jennifer Gwillim