Special Meeting Minutes
Pentwater District Library
Work Session
Tuesday, September 22, 2026, 5:30 p.m.
Pentwater District Library, 402 E. Park Street, Pentwater, MI 49449

Call to Order: 5:30 pm by Valerie Church-McHugh

Roll Call: In attendance: Valerie Church-McHugh, Amber Jaeb, Joan LundBorg, Kendra Flynn, Elly Bainbridge, Jennifer Gwillim. Absent: Linda VanGills Also in attendance: Mary Barker, Director

PUBLIC COMMENT The Board will receive public comments on items listed on this agenda. Each speaker is limited to **3 minutes**. Comments must be directed to the **Board President**. The Board will not engage in dialogue or respond during public comment; remarks will be received and entered into the record.

MEETING AGENDA – strategic planning

Finalize the Board of Director's strategic plan

Restructure committees

Assign strategic goals

Director/staff plan

Next steps

CONTINUED BUSINESS—STRATEGIC PLANNING

Update: Reviewed and discussed finalizing the strategic plan, restructuring committees, assigning strategic goals, director/staffing plan, action items, and next steps.

COMMITTEE FORMATIONS

Governance & Policy = policy and personnel committees

Jennifer, Joan, Amber Val

Financial = finance committee

Kendra, Linda

Facilities = building and grounds committee of the whole

Elly, Kendra, Joan

Advocacy = advocacy committee

Amber, Elly, Linda

Services = committee of the whole

ADJOURNMENT: Meeting adjourned at 6:49 pm

Draft minutes submitted by Amber Jaeb 10/1/26 @ 8:27pm