

**MINUTES 2.17.26**  
**Pentwater District Library**  
**Public Hearing Agenda**  
**Tuesday, February 11, 2026, 5:30 pm**  
**Regular Meeting Agenda**  
**Tuesday, February 17, 2026, 6:00 p.m.**  
**Pentwater District Library, 402 E. Park Street, Pentwater, MI 49449**

**Call to Order:** 5:30 pm by Valerie Church-McHugh

**Roll Call:** In attendance: Joan LundBorg, Kendra Flynn, Valerie Church-McHugh, and Amber Jaeb.  
Absent: Elly Bainbridge, Jennifer Gwillim, and Linda VanGills. Also in attendance: Mary Barker,  
Director

**Approval of Public Hearing Agenda** – Motion by LundBorg with support from Flynn. *Approved.*

**Public comment on public hearing agenda items (three minute maximum):** None

**FY26/27 Budget**

**Public comment on public hearing items (three minutes maximum):** None

**Adjournment:** Motion by LundBorg with support from Flynn to adjourn

**Meeting adjourned at 5:37 pm**

**Public comment on regular meeting agenda items (three minutes maximum) – none**

**Call to order:** 6:02 pm by Valerie Church-McHugh

**Meeting Agenda – Review and Action:** Motion by Flynn with support from LundBorg to accept  
agenda as amended. *Approved*

**Roll Call:** In attendance: Joan LundBorg, Kendra Flynn, Valerie Church-McHugh, and Amber Jaeb.  
Absent: Elly Bainbridge, Jennifer Gwillim, and Linda VanGills. Also in attendance: Mary Barker,  
Director

**Consent Agenda – Review and Action:** Motion by LundBorg with support from Jaeb to accept  
consent agenda. *Approved.*

**The consent agenda contains all routine items or business on which no disagreement or  
debate is anticipated. (Upon the request of any board member, an item shall be removed from  
the consent agenda and placed on the regular agenda under New Business).**

**A. Minutes: Board of Trustee meeting January 20, 2026**

**B. Payment of Bills**

### **C. Library Stats: January 2026**

**President's report:** Nothing to report

**Treasurer's report:** Included in packet and presented by Flynn. Motion by LundBorg with support from Jaeb to accept the February financial report. *Approved.*

#### **February's financial report**

#### **Committee reports:**

**Policy Committee:** Nothing to report

**Advocacy/PR and communications – report from Weare Township:** Delayed/rescheduled for March

**Finance Committee:** Report/notes from 2/4/26 and 2/9/26 included in packet and presented by Flynn. Finance committee response and proposal included in packet and presented by Flynn. Motion by Church-McHugh with support from LundBorg to move forward with a milage proposal for the August 2026 ballot. **Roll Call:** Church-McHugh- yes, LundBorg- yes, Flynn- yes, Jaeb- yes *Approved.*

**Personnel Committee:** Director review format discussed and planned for March meeting.

**Building and Grounds Committee:** Nothing to report

**Director's Report:** Included in packet.

#### **Continued Business**

**Committee meeting schedule –** will discuss during March meeting

**Rebranding campaign –** update shared by Mary

**Strategic plan –** Mission, Vision, Values worksheet included in packet and board members to compile notes/ideas/thoughts.

**Telling our story –** Niche Academy

#### **New Business**

**Budget hearing FY 2026-2027 -** Motion LundBorg with support by Flynn to approve the FY 2026-2027 budget. **Roll Call:** Church-McHugh- yes, LundBorg- yes, Flynn- yes, Jaeb- yes

**Signature Stamp-** discussed and will revisit during March meeting.

Adjournment Motion by Flynn with support from LundBorg to adjourn

**Meeting adjourned at 7:20 pm**

Draft minutes submitted 1/20/26

Amber Jaeb, Secretary