Meeting Minutes
Pentwater District Library
Regular Meeting Agenda
Tuesday, November 17, 2026, 5:30 p.m.
Pentwater District Library, 402 E. Park Street, Pentwater, MI 49449

Call to Order: 5:30 pm by Valerie Church-McHugh

Roll Call: In attendance: Valerie Church-McHugh, Amber Jaeb, Kendra Flynn, Jennifer Gwillim, Linda VanGills, Elly Bainbridge. Also in attendance: Mary Barker, Director

Public comment on regular meeting agenda items (three minutes maximum) – none

Meeting Agenda – Review and Action: Motion by VanGills with support from Flynn to accept agenda as presented. *Approved*

Consent Agenda – Review and Action: Motion by Flynn with support from Gwillim to accept consent agenda as amended (edit to typos in Treasurer's report and Finance Committee report). *Approved*.

The consent agenda contains all routine items or business on which no disagreement or debate is anticipated. (Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business).

A. **Minutes:**
B. **Payment of Bills**
C. **Library Stats**

President's report: Halloween haunted library went great. 517 visitors came through. Val shared she will not be renewing her Mid-Michigan Library League membership and encouraged board members to consider joining.

Treasurer's report: Included in packet and presented by Flynn. Reviewed by board members. Motion by VanGills with support from Jaeb to accept the April financial report. *Approved*.

Committee reports:

Policy Committee:

Fund Balance Policy – first reading

By-Laws Article V Committees – first reading

Advocacy/PR and communications: nothing new to report

Finance Committee: nothing new to report

Personnel Committee:

New board officers process

Recording secretary position

Strategic Planning Committee: nothing new to report

Building and Grounds Committee: nothing to report

Director's Report: Included in packet and presented by Mary.

Continued Business: nothing new to report

New Business

Land Survey

Board of Trustee - Vacancies

Other items from Board of trustees or Director: None.

Public Comment on Pentwater District Library Matters: None

Adjournment: Motion by Flynn with support from Gwillim to adjourn.

Meeting adjourned at 6:43 pm

Draft minutes submitted 11/27/26

Amber Jaeb, Secretary