

Pentwater Township Library Email Use Policy

The Library Director, Trustees and staff shall use Pentwater Township Library email addresses for all library communication and electronic business purposes. Each trustee shall be assigned an individual library email address. If deemed necessary, the Library Director may assign staff members individual library email addresses.

Adopted November 10, 2015

Amended by the Board of the Pentwater Township Library on 03/20/2018.

Amended by the Board of the Pentwater Township Library on 06/19/2018.