

**Pentwater Township Library
Buildings & Grounds Committee
Minutes
06/29/2021**

Call to Order: The Buildings & Grounds Committee meeting was held at the PTL and was called to order at 1:00 PM by Board President Kendra Flynn.

Roll Call: Present– Kendra Flynn, Joan LundBorg, and Valerie Church-McHugh.

Also Present: Mary Barker, Director PTL.

Meeting with Anne Seurnyck:

- Meeting via Zoom on July 22nd @ 1 PM with Anne Seurnyck. Flynn and LundBorg will meet at the library.
- Can we have another millage for operations or capital improvements since we currently have millage in perpetuity?
- In order to increase our millage for operations do we jeopardize our current millage in perpetuity?
- How do we get Headlee not to have a negative effect on PTL?
- What would be the time table for a millage election?
- What would the ballot language be?
- Does the school election have a negative impact on a library millage?
- Has the legislation passed limiting elections to June and November?
- Barker will send Seurnyck copies of our financial reports.

Meeting with Heirloom on June 4, 2021:

- Really got no answer from Heirloom on what we could do with a \$70,000 budget.
- It will not go very far with the overall project especially with the recent increase in prices due to COVID.
- What is considered maintenance vs. construction?

Maintenance vs. Construction:

- Will recommend to the full board that we move forward with maintenance projects and postpone outdoor capital project.
- Develop list of maintenance projects:
 - Repair sidewalk at main entrance to prevent flooding and icing.
 - Outdoor electrical outlets.
 - Outdoor lighting.
 - Emergency lighting.
 - Soffits.
 - Painting exterior (not bricks).
 - Signage (may have to postpone until we proceed with construction projects).
 - Replace picnic tables with ADA picnic tables.
 - Replace benches at the front entrance.

- Bids may be needed on certain maintenance projects. Barker to post and also to send requests for bids directly to specified local vendors.
- Barker to notify Heirloom depending on action of the Board.

Comments:

- Barker to talk with Chris Brown about sealing and striping parking lot. Difficult time to proceed with Park Street under construction. What will be the design of the striping? Will the drive between the fire department and Park Place be paved? Concerned about availability of parking for library patrons because of Park Place events and the community garden.

Adjournment: The meeting was adjourned at 2:03 PM

Signed: _____

Joan T. LundBorg, Board Secretary

Pending