

**Pentwater Township Library
Executive Committee Meeting
Minutes
12/09/2020**

Call to Order: The Executive Committee meeting via Zoom was called to order at 10.02 AM by Board President Kendra Flynn.

Roll Call: Present– Kendra Flynn, Joan LundBorg, and Valerie Church-McHugh.

Also Present: Mary Barker, Director PTL.

Board Candidates: Barker received nine applications for the three board vacancies: Carol Feltes, Jennifer Gwillim, Amber Jaeb, Robert. H. Kennedy, Robin Martens, Beth Russell, Dr. Diana Sanford, Sandy Werner, and Melissa Williams. The Township Board at its meeting tonight needs to appoint the first candidate in order to establish a quorum. By a vote of the committee members, Melissa Williams was selected to be recommended to the Township Board. Flynn will be attending the meeting. Jennifer Gwillim is the second in line. Barker will email all candidates once a decision is reached by the Township. Remaining candidates will be interviewed later in December.

Interview Questions: Committee members are to research new interview questions and bring them to the Board meeting next week.

Comments:

- Barker reported that due to COVID directives the PTL will be closed until Dec. 14th when it will only be open for curbside services.
- She has cancelled MEL and Rides through the end of the year because of issues related to COVID.
- She will be adjusting staff schedules once the library reopens. Two staff members will always be present.

Adjournment: The meeting adjourned at 10:23 AM.

Signed: _____

Joan T. LundBorg, Board Secretary