

Pentwater Township Library
September 17, 2024, 5:30 pm
Work Session
Draft Minutes

Call to Order: Meeting was called to order by Valerie Church-McHugh at 5:30 pm

Committee Work

Personnel Committee:

Will continue to develop new director evaluation which reflects aspects from the director job description, director goals, and library strategic plan.

Advocacy Committee:

Information presented on various sign companies including cost, design, placement, and installation requirements.

Policy Committee:

Discussed creation of a bylaw for board member appointment in the event of vacancies. Will have first reading of bylaw during the next regular board meeting.

Finance Committee:

Signatories have been changed. Valerie Church-McHugh, Maureen Murphy, and Heather Douglas are now the signatories for the West Shore Bank account.

Valerie and Mary will discuss plan for signatories for Michigan Class and Shelby State Bank accounts.

District Library Updates

Pentwater School has agreed to form a planning committee to move forward with the transition to become a District Library. Committee members will be two Board of Education members, Vaughn Thurston-Cox and Mark Shotwell.

Lynne Cavazos and Heather Douglas will be the committee members from Pentwater Township.

Weare township will be having a board meeting in October and Valerie will attend and present our plans to become a district library. Weare township will have the opportunity to select a member of their community to join our planning committee.

Arts Council sculpture feedback

Mary shared that there are positive comments from the community regarding the sculpture in the yard.

Other business to come before the board

Friends group will be meeting at the library Monday September, 23rd at 2:00 pm.

Paid leave and minimum wage laws will be going into effect in 2025.

Adjournment at 7:05 pm

Draft submitted by Amber Jaeb, Secretary

September 17, 2024

Updated October 20, 2024