

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

March 14, 2017

Members Present: Valerie Church McHugh, Kendra Flynn, Cynthia Maguire, Joan LundBorg, Elaine LeTarte, Nancy Peterson

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:31 p.m. by Kendra Flynn, President.

Approval of Agenda: The agenda was approved as written.

Approval of the February 14, 2017, Minutes

A motion was made by Joan LundBorg and seconded by Valerie Church McHugh to accept the February 14, 2017, minutes. The motion was approved.

Treasurer's Report of February, 2017

The treasurer's report of February, 2017, was reviewed by Elaine LeTarte. Valerie Church McHugh made a motion to approve the February, 2017, Treasurer's Report. Nancy Peterson seconded the motion. The motion was approved.

Approval of Capital and Operating Budgets

Joan LundBorg moved to approve the Capital and Operating Budgets for FY 2017-18. Roll Call Vote: Aye-- Valerie Church McHugh, Kendra Flynn, Cynthia Maguire, Joan LundBorg, Elaine LeTarte, Nancy Peterson. The motion was approved.

Approval of Step Increase for Personnel: The Board acknowledged that the step increase had already been approved.

Amendments to the FY 17 capital budget

Joan LundBorg made a motion that the Board amend the PROFESSIONAL & CONTRACTUAL line of the FY 17 Capital Budget by an increase of \$1,500, and amend the CAPITAL OUTLAY line of that budget by a decrease of \$1,500. Valerie Church McHugh seconded the motion. The motion was approved.

Valerie Church McHugh made a motion that the Board amend the PROFESSIONAL & CONTRACTUAL line of the FY17 Capital Budget by an increase of \$26,000, and amend the CAPITAL OUTLAY line of that budget by a decrease of \$26,000. Cynthia Maguire seconded the motion. The motion was approved.

Approval of Bills

Joan LundBorg made a motion to pay the bills. Valerie Church McHugh seconded the motion. Roll Call Vote: Aye—Valerie Church McHugh, Kendra Flynn, Cynthia Maguire, Joan LundBorg, Elaine LeTarte, Nancy Peterson. The motion was approved.

Director's Report and Monthly Stats

Mary Barker reviewed the director's report and provided the monthly stats.

Committee Reports: There were no committee reports

A clarification was made that the Policy Committee should only deal with policies and not bylaws.

Old Business: There was no old business.

New Business: There was no new business.

Other Business: Joan LundBorg mentioned that she had taken a WEBINAR course about the APOLLO system, a service strictly for public libraries. She said it has more features than VERSO for a comparable price.

Public Comment: There were no public comments.

Elaine LeTarte made a motion to adjourn the meeting, and Nancy Peterson seconded the motion. The meeting was adjourned at 6:15 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary