

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

April 11, 2017

Location: Pentwater Village Offices

Roll Call:

Members Present: Joan LundBorg, Nancy Peterson, Cynthia Maguire, Elaine LeTarte, Kendra Flynn, Valerie Church McHugh

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:02 p.m. by Kendra Flynn, President.

Approval of the Agenda: Nancy Peterson made a motion to approve the agenda. Valerie Church McHugh seconded the motion. The agenda was approved with one addition: decide where the May, 2017, meeting will be held while the library continues to be under construction.

Approval of the March 14, 2017, Budget Hearing Minutes

A motion was made by Joan LundBorg and seconded by Nancy Peterson to accept the minutes of the March 14, 2017, Budget Hearing as written. Discussion: Kendra Flynn would like one word change in the minutes from “mentioned” to “announced.” The motion was amended to accept the minutes with this change. The motion was approved.

Approval of the March 14, 2017, Minutes

A motion was made by Valerie Church McHugh and seconded by Cynthia Maguire to accept the March 14, 2017, minutes. The motion was approved.

Treasurer’s Report of March, 2017

The treasurer’s report of March, 2017, was reviewed by Elaine LeTarte.

Valerie Church McHugh made a motion to approve the March, 2017, Treasurer’s Report. Nancy Peterson seconded the motion. The motion was approved.

Approval of Bills

Valerie Church McHugh made a motion to pay the bills. Nancy Peterson seconded the motion.

Roll Call Vote: Aye— Joan LundBorg, Nancy Peterson, Cynthia Maguire, Elaine LeTarte, Kendra Flynn, Valerie Church McHugh. The motion was approved.

Director’s Report and Monthly Stats

Mary Barker presented the director’s report, which was read by Kendra Flynn, and provided the monthly stats.

Committee Reports: There were no committee reports

Old Business: The refresh project was discussed.

New Business:

- New Format for Budget/Report Spreadsheet: A new format for the Budget/Report Spreadsheet was presented to the board by Elaine LeTarte.
- Huntington CD: There was some discussion about the Huntington CD, which is coming due soon. Elaine LeTarte explained what a brokered CD is. No decisions were made by the board at this time.

Other Business:

Locations for the May, 2017, meeting were discussed. Mary will check with the village office to see if we can hold the May meeting in the village offices on May 9, 2017.

Public Comment: There were no public comments.

Elaine LeTarte made a motion to adjourn the meeting, and Nancy Peterson seconded the motion. The meeting was adjourned at 6:10 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary