

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

July 11, 2017

Location: Pentwater Township Library

Roll Call:

Members Present: Elaine LeTarte, Joan LundBorg, Nancy Peterson, Cynthia Maguire, Valerie Church McHugh

Absent: Kendra Flynn

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:00 p.m. by Valerie Church McHugh, Vice President.

Approval of the Agenda: The agenda was approved.

Approval of the June 27, 2017, Minutes

A motion was made by Cynthia Maguire and seconded by Joan LundBorg to accept the June 27, 2017, minutes. The motion to accept the minutes was approved.

Treasurer's Report of June, 2017

The treasurer's report of June, 2017, was reviewed by Elaine LeTarte.

Nancy Peterson made a motion to approve the June, 2017, Treasurer's Report. Cynthia Maguire seconded the motion. The motion was approved.

Approval of Bills

Elaine LeTarte made a motion to pay the bills as presented. Joan LundBorg seconded the motion. Roll Call Vote: Aye— Elaine LeTarte, Joan LundBorg, Nancy Peterson, Cynthia Maguire, Valerie Church McHugh. The motion was approved.

Director's Report & Stats: Mary Barker presented the director's report and library stats.

Committee Reports: There were no committee reports.

Old Business:

- **Refresh Project:** Small projects that still need to be finished were discussed. Board members would like estimates, so Mary Barker will follow up and bring the information to the next board meeting.

New Business:

Policies:

- **FOIA (first read):** There was some discussion. This was postponed to the next meeting.
- **Personal Behavior Policy (revised first read):** Elaine LeTarte moved to accept the changes in the personal behavior policy as presented. Cynthia Maguire seconded the motion. [4 votes in favor and 1 vote against] The motion was approved. There will be further discussion at a later date.

New Business (continued):

Board Self-evaluation: The board received *A Library Board's Practical Guide to Board Evaluation* to review.

Library Services & Technology Act (LSTA) Grant: Mary Barker shared that she had applied for a \$2000 grant and received it for the purpose of purchasing 4 iPads to be used for an in-service to teach people over 50 how to use them.

Finance Trends: Elaine LeTarte reviewed the finance trends of the library and what they mean for the library in the future. There was some discussion about options for generating funds in the future. There was also some discussion about changing from being a township library to becoming a district library.

County Initiatives:

- Read Early, Read Often: Valerie Church McHugh reported on the Read Early, Read Often program and how the library might become involved.
- Digitizing Newspaper Project: Shelby, Hart, and Hesperia Libraries are keeping Mary Barker up-to-date on this project.
- Dolly Parton Imagination Library: Kay, in Hart, is heading up this project to get funding.

Other Business:

- Mary Barker reported that \$1,400 in donations have been given to the library.
- Elaine LeTarte suggested using the term "Continuing Business" instead of "Old Business."

Meeting Adjourned at 6:20 p.m.

Respectfully submitted,

Joan Heckert Wegner