

Pentwater Township Library  
Special Meeting of the Board of Trustees

August 30, 2018

1:00 p.m. Library conference room

**Minutes of the special meeting August 30, 2018**

Open the meeting

The meeting was called to order at 1:00 p.m. by President, Kendra Flynn.

Roll call

A quorum was present. Trustees present: Nancy Peterson, Cynthia Maguire, Elaine LeTarte, Kendra Flynn  
Trustees absent: Valerie McHugh, Joan Lundborg

Others present: Mary Barker, Library Director

Approval of agenda

Elaine motioned to accept the agenda as written. Support by Cynthia.

Vote to approve: Unanimous

Roofing committee report

The roofing committee made up of Mary Barker, Kendra, and Elaine made the recommendation to accept the bid proposal submitted by Tanner & Sons Roofing. Their bid was the lowest bid of the six bids received.

Motion to accept the bid proposal from Tanner and Sons was made by Cynthia. Nancy seconded.

Roll call vote: Cynthia, yes; Nancy, yes; Elaine, yes; Kendra, yes

The vote to hire Tanner and Sons Roofing was unanimous. Kendra will contact them so that work can begin as soon as possible.

Adjournment

Elaine moved to adjourn. Nancy seconded. All were in favor. The meeting was adjourned at 1:20.

Respectfully submitted,

Kendra Flynn