

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

August 21, 2018

Roll Call—Present: Joan LundBorg, Cynthia Maguire, Nancy Peterson, Elaine LeTarte, Valerie Church McHugh, Kendra Flynn.

Also Present: Mary Barker, Joan Wegner

Approval of Agenda: Kendra Flynn announced that bids for the new roof would be opened at 5:15 p.m. Joan LundBorg moved to accept the agenda, and Valerie Church McHugh seconded the motion. The agenda was approved.

Approval of the Minutes for July 17, 2018

Cynthia Maguire moved to approve the minutes of July 17, 2018, and Joan LundBorg seconded the motion. The motion was approved.

Approval of Special Meeting Minutes of July 23, 2018

It was noted that these minutes were not signed by the secretary, so a new, signed copy will be sent to Mary Barker. Elaine LeTarte moved to accept the minutes of the July 23, 2018, special meeting. Valerie Church McHugh seconded the motion. The motion was approved.

Financial Report of July, 2018

Elaine LeTarte reviewed the financial report with the board. Joan LundBorg made a motion to approve the Financial Report of July, 2018, as presented. Cynthia Maguire seconded the motion. The motion was approved.

Review of Bills Paid

Elaine LeTarte made a motion to accept the list of bills paid as presented. Joan LundBorg seconded the motion. The motion was approved.

Director's Report and Monthly Stats

Mary Barker reviewed the director's report.

Bids for the New Roof

Bids were opened at 5:15 p.m. There were six bids, and the board reviewed the bids briefly. A committee including Mary Barker, Elaine LeTarte, and Kendra Flynn was appointed to meet to review the bids on Thursday, August 23, 2018, at 9:50 a.m. and then report back to the board in a special meeting.

Committee Reports

Policy Committee:

- Animals at the Library Policy (1st Read)
- Purchasing and Contracting Policy (1st Read)

Continuing Business

- Michigan Class Investment Pool
 - Elaine LeTarte reported that the library would not be participating at this time.
- Library Grounds Design and Colors
 - The board consensus for the roof color was Cobblestone Gray.
 - The brick color, it was decided, would be white.
 - The building color, it was decided, would be blue.

New Business

- Headlee Override Information—Mary Barker explained the Headlee Override. Elaine LeTarte and Mary Barker will investigate the possibility of asking for a renewal and when the request would need to be submitted if it were to go on the November ballot.
- Elaine LeTarte informed the board the CD at Shelby State Bank would be allowed to roll over this week.
- Volunteer Recognition: There was some discussion, and the board consensus was that it should be done in May, 2019.
- Donor Appeal: There was some discussion, and it was determined that this should be addressed at the next board meeting.
- Mid-Michigan Library League Annual Meeting: It was decided that Joan LundBorg, Mary Barker, and Mary Jane Fedder will attend this meeting on Thursday, September 20, 2018.

Other Business

Cynthia Maguire volunteered to attend the next Village Council Meeting as a representative of the library board.

Public Comment: There were no public comments.

The meeting was adjourned at 6:50 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary