

**Pentwater Township Library Board  
Special Board Meeting  
Minutes  
01/12/2021**

**Call to Order:** The special board meeting via Zoom was called to order at 7:00 PM by Board President Kendra Flynn.

**Roll Call:** Present– Kendra Flynn, Joan LundBorg, Valerie Church-McHugh, Rob Kennedy, Amber Jaeb and Lissa Williams.

**Also Present:** Mary Barker, Director PTL.

**Guests:** None

**Approval of Agenda:** *Motion by Church-McHugh with support by LundBorg to approve the agenda as presented. Approved.*

**New Business:**

- **Board Orientation** - Barker reviewed the budget process for the new board members.
- **Board of Trustees Meeting Times** – Discussed the best day and time to hold regular meetings. *Motion by Church-McHugh with support by Kennedy to hold the regular monthly board meetings at 5:00 PM on the third Tuesday of the month. Approved.*
- **Change in Budget Hearing** – The Budget Hearing will be held at 5:00 PM on Tuesday, February 16<sup>th</sup>.
- **Shelby State Bank CD** - CD valued at approximately \$61,000 matures this month. *Motion by Church-McHugh with support by LundBorg to cash in CD and deposit in SSB money market account. Roll Call Vote: YES – Church-McHugh, Flynn, LundBorg, Williams, Kennedy and Jaeb. NO – None. Approved.*

**Other Business to Come before the Board:**

- The next meeting of the Building & Grounds Committee will be scheduled at our regular January meeting. Flynn reminded the Board that the committee is currently a committee of the whole and asked trustees to consider if they would like to be a member of the committee.

**Adjournment:** The meeting was adjourned at 8:02 PM.

Signed: \_\_\_\_\_

Joan T. LundBorg, Board Secretary