

**Pentwater Township Library Board
Special Board Meeting
Minutes
12/23/2020**

Call to Order: The regular monthly board meeting via Zoom was called to order at 5:20 PM by Board President Kendra Flynn.

Roll Call: Present– Kendra Flynn, Joan LundBorg, Valerie Church-McHugh and Lissa Williams.

Also Present: Mary Barker, Director PTL.

Guests: None

Approval of Agenda: *Motion by LundBorg with support by Church-McHugh to approve the agenda as presented. Approved.*

New Business:

- **Board Resignation** - *Motion by LundBorg with support by Church-McHugh to approve Cynthia Maguire's letter of resignation from the PTL Board effective 12/20/2020. Approved.*
- **Accept Township Appointment** – The Pentwater Township Board appointed Lissa Williams to the PTL Board. *Motion by LundBorg with support by Church-McHugh to accept the appointment of Lissa Williams to the PTL Board. Approved.*
- **Board Recommendations** – Flynn and Church-McHugh conducted virtual interviews last week with seven applicants for the Board vacancies. They recommend Robert Kennedy and Amber Jaeb for the Board. *Motion by LundBorg with support by Church-McHugh to accept the recommendations of Robert Kennedy and Amber Jaeb to be members of the PTL Board. Approved.* Flynn will contact the new trustees and Barker will contact the other applicants.
- **Signatory for Bank Accounts** - *Motion by Church-McHugh with support by LundBorg that the names of Janice Sisko and Elaine LeTarte be removed from any and all accounts at West Shore Bank. The signatories to be added to these accounts are: Sue Ann Johnson, Heather Douglas and Kendra L. Flynn. Approved.*

Other Business to Come before the Board:

- Elaine LeTarte turned in her PTL credit card and once a new Treasurer is elected and new card will be issued.

Adjournment: The meeting was adjourned at 5:43 PM.

Signed: _____

Joan T. LundBorg, Board Secretary