

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

September 17, 2019

Roll Call—Present: Valerie Church McHugh, Cynthia Maguire, Nancy Peterson, Elaine LeTarte, Joan LundBorg.

Absent: Kendra Flynn,

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:03 p.m. by Valerie Church McHugh, Vice President.

Approval of Agenda:

Mary Barker asked that New Business include information on the audit. Cynthia Maguire moved to approve the agenda with the amendment including the addition of the audit report under New Business. Nancy Peterson seconded the motion. The motion was approved.

Approval of the August 20, 2019, Minutes of the Regular Meeting

It was noted that an amount in a motion in the August, 2019, minutes under the Personnel Committee report was incorrect. The amount for the library's monthly health care cost should be changed to \$628.00 as opposed to \$28.00. Joan LundBorg moved to accept the minutes of the August 20, 2019, meeting with this amended change. Elaine LeTarte seconded the motion. The motion was approved.

Treasurer's Report

Treasurer, Elaine LeTarte reviewed the treasurer's report. Joan LundBorg made a motion to approve the treasurer's report. Nancy Peterson seconded the motion. The motion was approved.

Review of Bills Paid

Elaine LeTarte made a motion to accept the list of bills paid as presented. Cynthia Maguire seconded the motion. The motion was approved.

Director's Report

Mary Barker presented the director's report.

Committee Reports:

Personnel Committee:

- National Insurance Services Blue Cross Blue Shield (NIS BCBS) There was some discussion about the insurance policy. Joan LundBorg moved that the new health policy, BCN Gold-2500 20% HMO, costing the library an annual amount of \$7867.92 and costing Mary Barker an annual amount of \$1966.92 for a total amount of \$9,834.84, be adopted. Elaine LeTarte seconded the motion. Roll Call: Aye: Valerie Church McHugh, Cynthia Maguire, Nancy Peterson, Elaine LeTarte, Joan LundBorg. The board unanimously supported the motion.

Personnel Committee: (continued)

- The Personnel Committee will meet on September 25, 2019 to discuss retirement benefits.

Policy Committee:

Energy policy—1st Reading

Continuing Business: None

New Business:

- The library audit will be reviewed at the regular township meeting on October 9, 2019.

Other Business:

Public Comment: There were no public comments.

The meeting was adjourned at 5:58 p.m. by Valerie Church McHugh, Vice President.

Respectfully submitted,

Joan H. Wegner, Recording Secretary