

Pentwater Township Library
Board of Trustee Regular Meeting
Draft Minutes
Tuesday November 19, 2024 @ 5:30

Call to order: 5:30 by Valerie Church-McHugh

In attendance: Valerie Church-McHugh, Amber Jaeb, Jennifer Gwillim, Joan LundBorg, Kendra Flynn. Also in attendance: Mary Barker, Director

Approval of Agenda: Motion by Gwillim with support by LundBorg. *Approved.*

Approval of Minutes: Motion by Gwillim with support by Church-McHugh. *Approved.*

Treasurer's Report: Included in packet.

Budget Amendments: Motion by Gwillim with support by LundBorg to approve budget as amended. See attachment. Role call: Gwillim-yes, Flynn-yes, Church-McHugh-yes, Jaeb-yes, LundBorg-yes. *Approved*

Preliminary Personnel Worksheet – shared with members. Will continue to review.

Preliminary FY26 Budget – shared with members. Will continue to review.

Director's Report and Stats: shared with members, included in packet

Committee Reports:

Policy Committee – Second and final reading of by law: filling board vacancies. Motion by Gwillim with support by Flynn. *Approved.*

New Business:

Audit – reviewed and included in packet

Board Member Resignation – Submitted by Lissa Williams. Motion by LundBorg with support by Flynn. *Approved.*

New Board Member Appointment – discussed and will post the board vacancy on social media, at the library, email to patrons, on website, and at the township office. Will accept applications/interest until 12/4/24.

Adjournment: Motion by Jaeb with support by Flynn. Adjourned at 6:21 pm.

Draft submitted November 21, 2024

Amber Jaeb, Secretary