Roll Call—Present: Elaine LeTarte, Kendra Flynn, Joan LundBorg, Valerie Church McHugh, Nancy Peterson, Cynthia Maguire

Also Present: Mary Barker, Joan Wegner, Gayle Forner

The meeting was called to order at 5:00 p.m. by Kendra Flynn, President.

Approval of Agenda:
At Kendra Flynn’s request, Joan LundBorg made a motion to accept the agenda, moving Gayle Forner to the beginning of the agenda. Valerie Church McHugh seconded the motion. The motion was approved.

Personnel Committee: Retirement Policies—Gayle Forner Presentation: Gayle Forner spoke to the board about retirement plans. There was some discussion, and the board will revisit retirement plans in December, 2019.

Approval of the October 15, 2019, Minutes of the Regular Meeting
Valerie Church McHugh moved to accept the minutes of the October 15, 2019, meeting with a typo correction of Gayle Forner’s first name and a correction of spelling in the policy section, changing the word Energy to Emergency. Nancy Peterson seconded the motion. The minutes were approved.

Treasurer’s Report: Elaine LeTarte reviewed the treasurer’s report. Valerie Church McHugh moved to accept the treasurer’s report, and Cynthia Maguire seconded the motion. The motion was approved.

Review of Bills Paid: Joan LundBorg made a motion to accept the review of bills paid. Elaine LeTarte seconded the motion. The motion was approved.

Director’s Report
Mary Barker’s report was reviewed by the board.

Continuing Business
• Outdoor Project: Kendra Flynn updated the board on progress regarding the outdoor project. Valerie Church McHugh made a motion to purchase the landscape plan in the amount of $1500 from M. Larson’s. Cynthia Maguire seconded the motion. Roll Call: Aye: Elaine LeTarte, Kendra Flynn, Valerie Church McHugh, Nancy Peterson, Cynthia Maguire. Nay: Joan LundBorg. The motion passed.
New Business
  • The board decided that the Strategic Plan needs to be revisited in January.
  • It was mentioned that the minimum wage will be raised soon.

Other Business: none

Public Comment: There were no public comments.

The meeting was adjourned at 6:15 p.m. by Kendra Flynn, President.

Respectfully submitted,

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Joan H. Wegner, Recording Secretary