Call to Order: The regular monthly board meeting was held at the PTL and was called to order at 5:32 PM by Board President Kendra Flynn.


Also Present: Mary Barker, Director PTL.

Guests: Carol Triebel, Consultant and Austin Garcia, Financial Advisor.

Approval of Agenda: Move Austin Garcia to the beginning of the agenda. Under Committees add schedule for attending the Village and Township meetings. Under Other add Pickelball. Motion by LundBorg with support by Church-McHugh to approve the agenda as amended. Approved.

Presentation on Investing in Bonds: Austin Garcia, Financial Advisor at West Shore Bank spoke on investing in Bonds. (Garcia left the meeting at 5:58 PM). Finance Committee and will bring back recommendations. Tie to strategic plan.

Approval of the 04/19/2022 Board Meeting Minutes: Motion by Church-McHugh with support by Gwillim to approve minutes of 04/19/2022 as presented. Approved.

Approval of the 04/26/2022 Work Session Minutes: Motion by Jaeb with support by Church-McHugh to approve the 04/26/2022 Work Session minutes as presented. Approved.

Treasurer’s Report: Finance Reports included in packet. Church-McHugh reviewed the reports.

- Need to correct the amount on the Cash Holdings Report for March 2022. It should be changed from $521,607.06 to $547,707.1. Motion by LundBorg with support by Jaeb to amend the March 22 financial report. Approved.

- Motion by LundBorg with support by Gwillim to approve the May financial report as presented. Approved.

- Need to look at Fund Balance. Do we need a policy?

Review of Bills Paid: Motion by LundBorg with support by Gwillim to accept the bills paid from April 20, 2022 through May 16, 2022 as presented ($9,926.25). Approved.


- Considering having Naloxone injections and AED available in the library. Need to check insurance and investigate liability for individuals and library. Review the Michigan Good Samaritan law.

- Hosted open house for75 kids – preschool through 4th grade.
Committee Reports:
  - Consultant –
    o Carol Triebel presented a summary of her meetings with the committees and distributed the final charts.
    o She recommends we look into a policy to explain contingency funds.
    o Each committee needs to write up statement on responsibilities.
    o Bylaws will fall under the Policy Committee.
    o Triebel and Finance Committee need to meet.

Continuing Business:
  - Strategic Plan –
    o LundBorg will attend the MCDL Board meeting to learn current status of their strategic plan.
    o Review MCDL info on their strategic planning process with their consultant.
    o Gwillim will set up date in early June for a two-hour planning session.

New Business:
  - Investing in Bonds – See above.
  - Truth in Taxation –
    o Need to approach Township to see if they will hold Truth in Taxation hearing.
    o Township will need a resolution from PTL.
    o Motion by Church-McHugh with support by Gwillim for Barker to notify the Township of our request for a Truth in Taxation hearing.

Other Business to Come Before the Board:
  - LundBorg asked that the staff count the number of patrons who enter the library between 5-6 PM and 6-7 PM and maintain a report. Need to consider cutting back some of the evening hours if not viable. Must also consider the LOM requirements for hours open.
  - Church-McHugh attended the Village Council meeting.
  - Flynn attended the Township Council meeting.
  - Flynn would like to know if the PTL could provide equipment for pickleball which could be checked out to patrons. Consider basketball and other sports equipment, too.

Next Meeting: The next regular PTL Board meeting will be held on Tuesday, June 21st at 5:30 PM. Gwillim will notify the Board as to the next work session.

Adjournment: Motion by Gwillim with support by LundBorg to adjourn the meeting. The meeting was adjourned at 7:15 PM.

Date: ________________

Signed: _________________________________
   Joan T. LundBorg, Board Secretary