Call to Order: The regular monthly board meeting was held at the PTL and was called to order at 5:32 PM by Board President Kendra Flynn.


Also Present: Mary Barker, Director PTL.

Approval of Agenda: Motion by Church-McHugh with support by Gwillim to approve the agenda as presented. Approved.

Approval of the 06/21/2022 Board Meeting Minutes: Under Next Meeting add 19th to the date. Motion by Gwillim with support by Church-McHugh to approve minutes of 06/21/2022 as amended. Approved.


- $504,862.15 in fund balances.
- Finance Committee met and decided to invite another investment advisor to discuss bonds.
- We have expended 25% of budget.
- Barker will be getting electronic reports from now on.
- **Motion by Church-McHugh with support by LundBorg to approve up to 25% of total to invest in bonds. Decide at each rollover whether to reinvest. Roll Call vote: Yes – Flynn, Church-McHugh, Gwillim, Williams and LundBorg. No – None. Approved.**
- **Motion by Flynn with support by Gwillim to approve the financial report as presented.** Approved.

Review of Bills Paid: Motion by LundBorg with support by Gwillim to accept the bills paid from June 22, 2022 through July 19, 2022 as presented ($3928.88). Approved.


- The auditor stopped in and we are no longer dividing bills to account for them on a monthly basis, no prepaid monthly dividing.
- Open House – 17 organizations participated and 102 people attended the event. Surveyed participants and received 8 responses.
- PTL received a grant for $1750 from the Gerber Foundation.
- Barker to send out weekly emails about the SRP.
- The Director of MMLL is retiring. The position has been posted.
• Staff will be participating in the mental health training program offered by Spectrum Health.
• MLA will be receiving an extra $500,000 in State Aid funding.

• Penal fines received ($7000) is way below our usual ($12,000). Barker will find out what caused the reduction.
• Olympic Gold Medalist, Nick Baumgartner, will be coming to the PTL during Homecoming Week for a special program.
• Planning for Fall and Christmas pop-ups after school.

Committee Reports:
• Policy Committee -
  o Review the By-laws: Board Officer Succession Plan at the work session on August 2, 2022. Motion by Church-McHugh to have work session/committee meetings on the first Tuesday of each month. Approved.
  o Laptop and Wi-Fi Hotspot Lending Program Policy – Second Reading. Train staff how to respond to non-residents wanting to check out equipment. Motion by Church-McHugh to approved the Laptop & Wi-Fi policy. Approved.
  o Fund Balance Policy – Second Reading. Motion by Church-McHugh with support by LundBorg to approved the Fund Balance policy. Approved.
  o Whistleblower Policy – Second Reading. Table until next meeting. Question on raising a concern to the Executive Committee.

• Finance Committee –
  o Flynn contacted VanGuard about bonds but recommends we keep it local.
  o Church-McHugh will talk with James Stovall at SSB.

• Personnel Committee – No report.

• Community Outreach and Advocacy –
  o Church-McHugh attend both the Township and the Village Council meetings.
  o LundBorg will talk with Eric Smith at MCDL about truth in taxation.

Continuing Business:
• Investing in Bonds – Will reschedule discussion with SSB Financial Advisor.
• Truth in Taxation –
  o Shelby Library is going for a millage renewal.
  o Shelby Friends of the Library are conducting the Vote Yes campaign.
  o Used Anne Suerynck for legal questions.
• Millage – Next Steps -
  o Barker will contact other libraries after election for consultant information.
• Building Maintenance -
  o Looking into bid process.
o Spring or summer 2023

• Establish Additional Meeting Dates – See above.

**New Business:** None

**Other Business:**
- MMLL will have an additional $10,000 in grant money.
- Expecting additional grant funds from State.
- Employee Assistance Program may be eliminated due to poor response.
- Need coordination of Little Libraries in the county.
- Concern over rumors of enlarging Community Garden.

**Next Meeting:** The next regular PTL Board meeting will be held on Tuesday, August 16th at 5:30 PM. A work session will be held on August 2nd at 5:30 pm.

**Adjournment:** Motion by Church-McHugh with support by Gwillim to adjourn the meeting. The meeting was adjourned at 6:55 PM.

Date: ______________

Signed: _______________________________

Joan T. LundBorg, Board Secretary