

Pentwater Township Library
Library Board of Trustees Regular Board Meeting
DRAFT Minutes
Tuesday, February 20, 2024

Call to order: 5:40 pm by Valerie Church-McHugh

In attendance: Joan LundBorg, Valerie Church-McHugh, Jennifer Gwillim, Kendra Flynn, Amber Jaeb.

Guests: Mary Barker, Director

Approval of agenda: Remove Jeff from February agenda, he will be here to present at the March work session. Motion to approve agenda as amended by LundBorg with support from Gwillim. *Approved.*

Approval of work session minutes: change to separate “in attendance” so that those present via zoom or non-board members be considered as “guests”. Gwillim will be added to that. Motion to approve minutes as amended by Flynn with support from Jaeb. *Approved.*

Approval of special meeting minutes: change to separate “in attendance” so that those present via zoom or non-board members be considered as “guests”. and clarify 2 vs 4 mils. Motion to approve minutes as amended by Flynn with support from Jaeb. *Approved.*

Treasurer’s report: Included in packet, submitted by Williams. *Tabled.*

Approval of bills: Motion by Flynn with support from Lundborg. *Approved*

Director’s report: presented by Mary Barker, Director. Included in packet.

Committee Reports:

Policy Committee – nothing at this time.

Finance Committee – Jeff Anderson from Michigan Class will present to board in March

Personnel Committee – See director’s evaluation section

Community Outreach/Advocacy – Church McHugh attended both the Township and Village Meetings. Mary shared information on the library’s 169th birthday at the Township meeting.

Village’s Cityhood study – Flynn shared that there is a printed report to review available at the library.

Continuing Business:

District Library – Board will put together a draft plan for attorney.

Director’s Evaluation – Mary presented her self-evaluation to the board. Plan will be

discussed at the work session if further evaluation is needed. Motion will be added to the April board meeting to approve the director self-evaluation.

New Business:

Report from Friends group – included in director’s self-evaluation

Pentwater Historical Society request – included in director’s self-evaluation

Village outdoor LED sign – thoughts shared by board members on ideas for a library sign.

Methodist church sign downtown Pentwater – the example that was presented as an idea for a new library sign.

Other business to come before the board: None.

Public comment: Jeff Risely – Commented on thoughts/concerns about potential tax increases if the library were to form into a district library.

Adjournment: 7:43 pm