Call to order: Meeting was called to order at 5:43 pm by Valerie Church-McHugh

Roll Call: Present Valerie Church-McHugh, Melissa Williams, Jennifer Gwillim, Amber Jaeb.
Absent – Kendra Flynn and Joan LundBoarg.

Approval of Agenda: Motion by Williams with support by Jaeb to approve agenda as presented. Approved.

Approval of Minutes: Motion by Church-McHugh with support from Jaeb to approve minutes from the regular monthly board meeting on January 17, 2023. Approved.

Treasurer’s report: January finance report submitted by Williams and included in packet. Was presented by Williams. Motion to approve report as presented by Gilliam with support from Jaeb. Approved

Approval of bills: Motion to approve bills as paid by Williams with support from Gwillim. Approved.

Director’s report: Included in packet and was presented by Director.

Committee reports: Nothing to report.

Continuing Business:
Strategic plan- Church-McHugh presented ideas for work session topics and discussion items.
Friends-Carol provided update on how the group is forming and establishing expectations. They will have a general meeting March and a more formal meeting in April.
Board trainings – Director gave reminder of board trainings available on Library of Michigan’s website.
Michigan minimum wage raise increase – per Director, this has not happened yet.

New business:
Approval of budget FY24- Motion to approve budget as presented by Gwillim with support by Church-McHugh. Roll call – Church-McHugh, yes, Williams, yes, Gwillim, yes, Jaeb, yes.
Approval of salary increases- Motion to approve salary increases as addressed in FY2024 budget presented by Gwillim with support from Williams. Roll call – Church-McHugh, yes, Williams, yes, Gwillim, yes, Jaeb, yes.
Budget amendments FY23 – Motion to approve FY2023 budget amendments as presented by Gwillim with support by Jaeb. Roll call – Church-McHugh, yes, Williams, yes, Gwillim, yes, Jaeb, yes.

Other business to come before the board: Nothing to report.

Public comment: None

Adjournment: Motion to adjourn by Jaeb with support from Williams. Approved. Adjournment at 6:49 pm.

Draft submitted 2/22/23. Amber Jaeb, Secretary