

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

March 19, 2019

Roll Call—Present: Elaine LeTarte, Valerie Church McHugh, Nancy Peterson, Kendra Flynn, Cynthia Maguire, Joan LundBorg.

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:20 p.m. by Kendra Flynn, President.

Approval of Agenda:

President Kendra Flynn announced the agenda was approved as revised, changing “Amendment to the FY20 Capital Budget” to “Approval of the FY20 Capital Budget.”

Approval of the February 19, 2019, Minutes

President Kendra Flynn announced that the Minutes of February 19, 2019, were approved as distributed.

Treasurer’s Report

Treasurer, Elaine LeTarte reviewed the treasurer’s report. Valerie Church McHugh made a motion to approve the treasurer’s report. Cynthia Maguire seconded the motion. The motion was approved.

Approval of Budget FY20

Valerie Church McHugh moved to approve the Budget for FY 2019-20. Elaine LeTarte seconded the motion. Roll Call Vote: Aye— Elaine LeTarte, Valerie Church McHugh, Nancy Peterson, Kendra Flynn, Cynthia Maguire, Joan LundBorg. The motion was approved.

Amendment 1 and Amendment 2 to the FY20 Operating Budget (Salary Schedules to Compare Impact

Joan LundBorg moved to accept Amendment 2, which included 3 personal days for employees, to the FY20 Operating Budget. Cynthia Maguire seconded the motion. There was some discussion. Roll Call: Aye-- Elaine LeTarte, Valerie Church McHugh, Nancy Peterson, Kendra Flynn, Cynthia Maguire, Joan LundBorg.

Approval of the FY20 Capital Budget

Valerie Church-McHugh made a motion that the Board amend the FY20 Capital Budget as written. Elaine LeTarte seconded the motion. Roll Call Vote: Aye-- Valerie Church McHugh, Nancy Peterson, Kendra Flynn, Cynthia Maguire. No—Elaine LeTarte, Joan LundBorg The motion was approved.

Review of Bills Paid

Valerie Church McHugh made a motion to accept the list of bills paid as presented. Elaine LeTarte seconded the motion. Roll Call Vote: Aye—Elaine LeTarte, Valerie Church McHugh, Nancy Peterson, Kendra Flynn, Cynthia Maguire, Joan LundBorg. The motion was approved.

Director's Report

Mary Barker reviewed the director's report.

Committee Reports:

Policy Committee:

1. Unattended Children Policy (Second Reading): Tabled.
2. Bylaws/Attendance at Board Meetings (Second Reading): Tabled

Continuing Business:

- Outside Project Planning RFP: President Kendra Flynn shared how the board could proceed with getting an idea of the cost of the outside project. After some discussion, Kendra Flynn suggested that the procedure be written and presented at the next meeting.
- Insurance Municipal Employees Retirement System (MERS): It was explained that in order to get a retirement plan for Mary Barker, Librarian, the township board would need to pass a resolution to allow it to happen.
- Michigan Library Association (MLA) Health Insurance plans were discussed.

New Business:

- Amendments to the FY19 Budget: Elaine LeTarte made a motion to accept the Amendments to the FY19 Budget. Cynthia Maguire seconded the motion. The motion was approved.
- Library Chairs: Librarian, Mary Barker, told the board that someone had come to the library and made an offer to purchase two chairs. There was some discussion.

Other Business:

- Mary Barker mentioned that the tree in the memorial garden is slated to be cut by Consumer's Energy.
- Letters for politicians regarding funding through grants: President, Kendra Flynn, recommended that the board send a letter to Fund Libraries Campaign. Individuals were also encouraged to write letters.

Public Comment: There were no public comments.

The meeting was adjourned at 6:55 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary